



Escondido Public Library Board of Trustees

AGENDA

Library Board of Trustees Meeting

Thursday, April 10, 2014

2:00 p.m.

Library Board Room

1. CALL TO ORDER

- 2. ORAL COMMUNICATIONS:** In addition to speaking during particular agenda items, the public may address the Library Board of Trustees on any item which is not on the agenda provided the item is within the subject matter jurisdiction of the Library Board of Trustees. State law prohibits the Library Board from discussing or taking action on such items, but the matter may be referred to the Director of Library and Community Services/staff or scheduled on a subsequent agenda. (Please refer to the back page of the agenda for instructions.) Speakers are limited to only one opportunity to address the Board under Oral Communications.

- 3. APPROVAL OF MINUTES:** February 13, 2013 Library Board of Trustees Meeting; and March 20, 2013 Special Board Meeting

- 4. BOARD ADMINISTRATIVE ANNOUNCEMENTS/NEWS:**
March 13, 2014 Meeting was canceled.

Appointment by City Council of Mr. Mirek Gorny and Mr. James Lund to the Library Board of Trustees and administration of Oath of Office.

5. PROJECT UPDATES

6. REPORTS FROM AUXILIARY SUPPORT GROUPS:

The Friends of the Library held a Half-Price Sale in the Book Shop on April 5, 2014. Their quarterly newsletter was published on April 4th and is posted on the Friends' page on the Library website.

The Friends of Literacy Services have agreed to support Literacy Service's Annual Learner Recognition event on Thursday, June 12, 2014 at Escondido Lexus. They are also planning to host an author event in September in celebration of California Library Literacy Services' 30th Anniversary. Details on this event are forthcoming.

The Pioneer Room Friends are sponsoring a Genealogy Workshop on Saturday, May 3, 2014.

The Escondido Library Foundation Fundraising Committee continues to plan their next donor event.

7. SIGNIFICANT UPCOMING EVENTS

Date & Time	Location	Event
April 7 3:30 PM	Library – Turrentine Room	<i>Singing 'Round the World with the Center's Children's Chorus</i>
April 8 9:00 AM – 10:30 AM	Library - Turrentine Room	<i>Career Readiness: Resume Writing</i>
April 9 4:30 PM	City Hall – City Council Chambers	<i>2014 National Library Week Proclamation</i>
April 12 10:30 AM – 12:30 PM	Library – Turrentine Room	<i>Career Readiness: High Tech = High Pay</i>



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Date & Time	Location	Event
April 12 3:00 PM – 4:30 PM	Library – Turrentine Room	<i>2nd Saturday Concert Presents Jaime Valle Trio</i>
April 13 - 19	Library	<i>National Library Week</i>
April 15 9:00 AM – 10:30 PM	Library – Turrentine Room	Career Readiness: Successful Interviewing
April 22 9:00 AM – 10:30 AM	Library- Turrentine Room	Career Readiness: Job Search Skills & Your Online Profile
April 22 3:30 PM	Library – Turrentine Room	<i>Día de los Niños, Día de los Libros</i>
April 23 6:00 PM	Library – Turrentine Room	<i>World Book Night</i>
April 24 10:30 AM – 12:30 PM	Library – Turrentine Room	<i>Library Board of Trustees Special Meeting - Support Groups Workshop</i>
May 3 2:30 – 4:00 PM	Library – Pioneer Room	<i>Genealogy Workshop</i>

8. CURRENT BUSINESS

- a. Library Support Group Workshops
- b. Library Statistics

9. CITY STAFF COMMUNICATIONS

- a. Director of Library & Community Services
- a. Deputy City Librarian

10. CUSTOMER SERVICE COMMENTS: To be distributed at the meeting.

11. ADJOURN UNTIL May 8, 2014

12. UPCOMING MEETING SCHEDULE. The Library Board of Trustees Meetings are scheduled the second Thursday of the month at 2:00 PM in the Library Board Room.

<i>Day</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Thursday	May 8, 2014	2:00 p.m.	Library Board Room
Thursday	June 12, 2014	2:00 p.m.	Library Board Room
Thursday	July 10, 2014	2:00 p.m.	Library Board Room



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TO ADDRESS THE BOARD: The public may address the Library Board of Trustees on any agenda item. Please complete a Speaker's form and give it to the Library Division Coordinator. Submission of Speaker forms prior to the discussion of an item is highly encouraged. Comments are generally limited to 3 minutes.

If you wish to speak concerning an item not on the agenda, you may do so under "Oral Communications." Please complete a Speaker's form as noted above. Note: Depending on the number of requests, comments may be reduced to less than 3 minutes per speaker and limited to a total of 15 minutes. Any remaining speakers will be heard during Oral Communications at the end of the meeting.

Handouts for the Library Board of Trustees should be given to the Library Division Coordinator.

To address the Board, please STATE YOUR NAME FOR THE RECORD.

AGENDA, STAFF REPORTS, AND BACK-UP MATERIALS ARE AVAILABLE:

- Online at <https://www.escondido.org/LBT-agendas.aspx>
- Additional online posting at library.escondido.org/library-board-of-trustees.aspx
- In the City Clerk's Office at City Hall.
- In Escondido Public Library (239 South Kalmia Street) during regular business hours.
- At the Library Board of Trustees Meeting. (Please see the Library Division Coordinator.)

AVAILABILITY OF SUPPLEMENTAL MATERIALS AFTER AGENDA POSTING: Any supplemental writings or documents provided to the Library Board of Trustees regarding any item on this agenda will be made available for public inspection in the City Clerk's Office located at 201 North Broadway during normal business hours, or in the Library Board Room while the meeting is in session.

ESCONDIDO PUBLIC LIBRARY HOURS:

Monday & Tuesday	10:00 AM – 8:00 PM
Wednesday, Thursday & Friday	10:00 AM – 6:00 PM
Saturday	10:00 AM – 5:00 PM

Please Turn Off All Cell Phones While The Meeting Is In Session.

Escondido Public Library Board of Trustees
MINUTES
Thursday, February 13, 2014, 2:00 p.m.
Library Board Room

CALL TO ORDER: Trustee Knight called the meeting to order at 2:05 pm.

Members Present: Elmer Cameron, Gary Knight, Mirek Gorny, Virginia Loh-Hagan

Members Absent: Kathy Eisler

Staff Present: Loretta McKinney, Director of Library & Community Services, Janet Rulien, Board Secretary

Others Present: Jack Anderson, President of the Escondido Library Foundation

WRITTEN/ORAL COMMUNICATIONS: None.

APPROVAL OF MINUTES FROM January 9, 2014: MSC Cameron/Gorny to approve the minutes as written, Vote 4/0.

BOARD ADMINISTRATIVE ANNOUNCEMENT/NEWS: None.

PROJECT UPDATES: None.

REPORTS FROM AUXILIARY GROUPS: None.

SIGNIFICANT UPCOMING EVENTS: The Board commented on the various upcoming events. Of note, the Overdrive Digital Bookmobile will be at the Library on March 12th for the day. The Board discussed that February is traditionally *Love Your Library* month. The Trustees want to feature an event next year highlighting Library services and the Library Expansion Project.

CURRENT BUSINESS:

Coffee Cart Status: Mr. Pham has declined to continue his Coffee Cart business at the Library. The Trustees discussed whether to go forward with another coffee cart vendor or decline to carry on this type of business. The Board discussed the pros and cons of this service. Loh-Hagan would like to support the continuation of this service by inviting the public to apply through a Request for Proposal procedure. **MSC Loh-Hagan/Cameron directing staff to prepare a Request for Proposal and proceed with the process, Vote 4/0.**

The Trustees' Image and Appearance Task Force Committee will work on specific rules regarding the selling of liquids and their consumption in the Library.

Escondido Library Foundation: Anderson presented the Escondido Library Foundation (ELF) goals and used those goals as talking points to support the Library Expansion effort. A discussion was held on the Library Expansion Project and the need to educate the public and influencers in the community. The Trustees discussed the goals and believe that the consultant facilitating the Support Group Workshops

in March and April will further flesh out some of these goals. The Board agreed that they serve as advisers to the City Council regarding the Library Expansion Project and will continue in that role.

Update on Library Support Groups Meetings: Library Administration has been working with Camille Primm to develop two workshops. A survey was designed to help identify ideas and priorities for how the Support Groups can work together and it has been distributed to all Support Groups. Since the Trustees are appointed by the City Council, the Board would like advice from the City on common purposes, how much Trustees can advocate, and what are their overall parameters? McKinney reported that the City is conducting a workshop for Trustees and the City Clerk discussing these types of issues. That meeting will be held on March 12, 2014, in the Mitchell Room at City Hall.

Library Facility Security Improvement: Library staff proposed that a glass wall, with a door, be built in the Administration hallway to ensure staff safety. The cost is approximately \$5,000 and a request was made to use Trustee funds. While the Trustees are supportive of safety for the staff, they felt that the funds to protect employees should come from the City and not the Trust fund. **MSC Cameron/Gorny Trustees directed the Board President to send a letter from the Board to City Council Members immediately regarding security issues, and recommended that the City allocate \$5,000 in funds and take action immediately, Vote 3/0, Trustee Loh-Hagan abstained.** Trustee Loh-Hagan said she felt money in the Trust Fund budget could be spent as the Board sees fit since the Trustees allocated the money for this fiscal year. The Board majority strongly felt that safety issues were the responsibility of the City.

Library Statistics & Monthly Statistical Report: McKinney explained what statistics the Trustees will be receiving, and explained some of the content of the categories. The Trustees liked the pie charts and said the information would be helpful for Expansion Project advocacy, showing there is quite a demand for circulating books and materials. They recommended that books and magazines be separated, if possible, to present a more accurate picture of these two categories.

CITY STAFF COMMUNICATIONS:

Director of Library & Community Services: McKinney passed out organizational charts for both the Library and the City of Escondido. The Board appreciated this information.

Adjourned: 4:03 p.m.

Respectfully submitted,

Virginia Loh-Hagan/jr
Board Secretary

**Escondido Public Library Board of Trustees
SPECIAL BOARD MEETING MINUTES
Thursday, March 20, 2014, 10:30 a.m.
Library Turrentine Room**

CALL TO ORDER: Trustee Knight called the meeting to order at 10:45 a.m.

Members Present: Elmer Cameron, Gary Knight, Virginia Loh-Hagan

Members Absent: Kathy Eisler, Mirek Gorny

Staff Present: Loretta McKinney, Director of Library & Community Services; Cynthia Smith, Deputy City Librarian; Emiko Kauz, Principal Librarian; Cindi Bouvier, Senior Librarian; Josephine Jones, Literacy Services Coordinator; Janet Rulien, Library Division Coordinator

Library Support Group Board Members Present:

Escondido Library Foundation: Jack Anderson, Judi Anderson, Christina Coleman, Shirlie Downey, Jett Gailey, Marta Palmerton, Jerrie Quon, Jim Rady

Friends of the Escondido Public Library: Elmer Cameron, Georgia Choko, Linda Faulkner, Lee Graniero, Christel Luther, Marge Kelley, Carol Pennington, Mary Roy, Eula Stephens, Cathy Tylka

Friends of Escondido Library Literacy Services: Joan Neumann, Allison Pickering

Friends of the Escondido Library Pioneer Room: Lucy Berk, Bob Will

WRITTEN/ORAL COMMUNICATIONS: None.

BOARD ADMINISTRATIVE ANNOUNCEMENT/NEWS: Board President Gary Knight welcomed board members from five Library support groups to the Special Meeting/Workshop: Library Board of Trustees, Friends of the Library, Friends of Literacy Services, Pioneer Room Friends, and the Escondido Library Foundation. Trustee Knight gave a brief overview of the workshop topic, which is to explore ways for the Boards to work cooperatively to sustain current Library services and support efforts for the Library Expansion Project.

Trustee Knight introduced the meeting facilitator, Camille Primm, a consultant from the Centre for Organization Effectiveness. After introductions, the facilitator moved into the workshop agenda which was for participants to work in groups to:

1. Identify common goals to unify volunteer groups to work together.
2. Identify roles and responsibilities to sustain continued interaction.
3. Identify ideas to sustain Library services going forward.
4. Identify ideas toward building a new, expanded facility to meet community needs.

The ideas were recorded on flipcharts. Participants reviewed the responses and each member assigned a vote to the top ideas they liked. The responses will be recorded and shared with the Boards.

Each Board was given the Action Item to meet with their group prior to the April 24th workshop to review input from this meeting and create a "Top 10 List of Ideas." Each Board president was asked to submit their group's list in priority order.

The follow-up support group workshop will be conducted as a Special Meeting on Thursday, April 24, 2014 in the Library Turrentine Room from 10:30 AM to 12:30 PM.

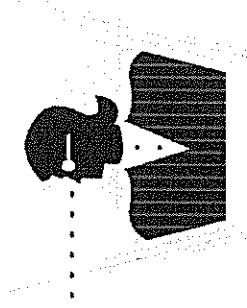
Input recorded from flipcharts and Ms. Primm's PowerPoint charts containing pertinent information are attached.

Adjourned: 12:30 p.m.

Respectfully submitted,

Virginia Loh-Hagan/jr
Board Secretary

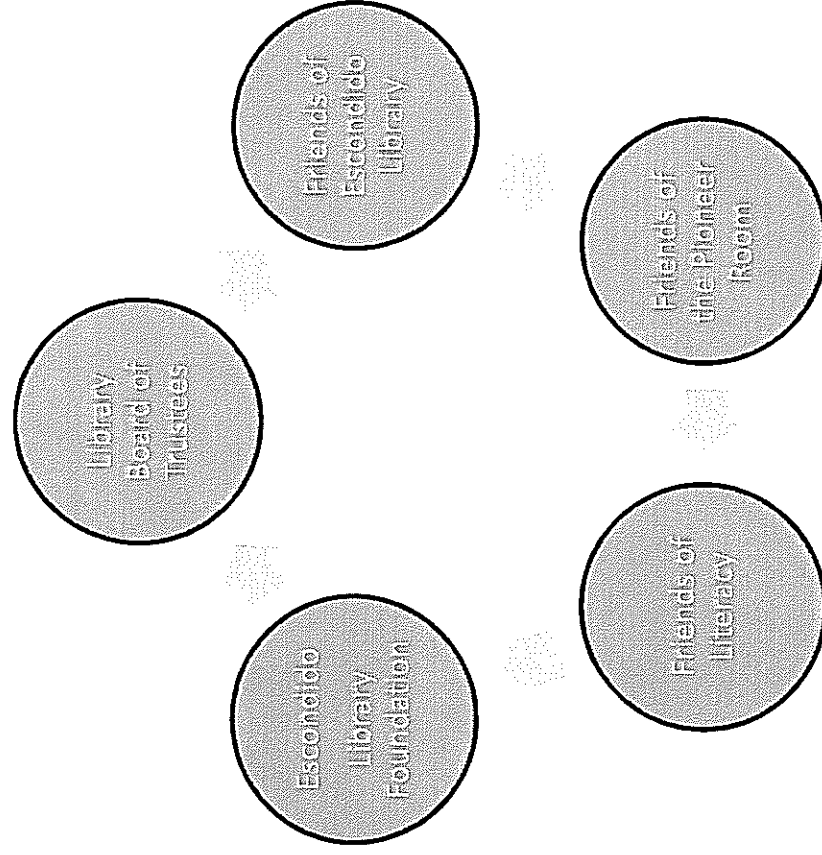
So you have a vision...now what?



*“You know what the difference is between
a dream and a goal?... A plan.”*

- Jodi Picoult, Lone Wolf

Hubs of Volunteer Support



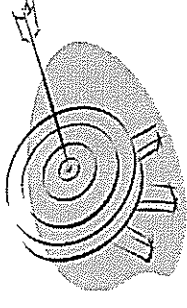
20 Second Introductions



- Name
- Group(s) you represent
- Number of years connected to the Library
- One word to describe the Library as a community resource

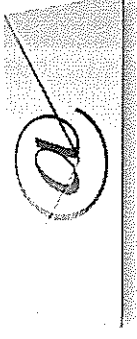
19 Survey Participants

- Consensus - see advantages of interaction including fundraising, community visibility
- Need more info about each group's goals
- Priorities around Bond issue, expansion, public education
- General support for formation of a “steering group” with representation from each volunteer group



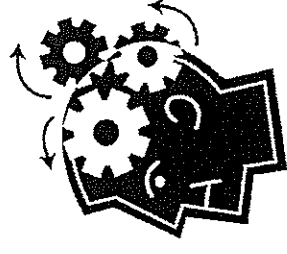
19 Survey Participants

- Support for speakers group, presence at City Council meetings
- Need to add electronic communication
- Biggest barriers to reaching goals: apathy, patron awareness, public support



Group Brainstorm

1. Identify common goals to unify volunteer groups to work together.
2. Identify roles and responsibilities to sustain continued interaction.
3. Identify ideas to sustain Library services going forward.
4. Identify ideas toward building a new, expanded facility to meet community needs.



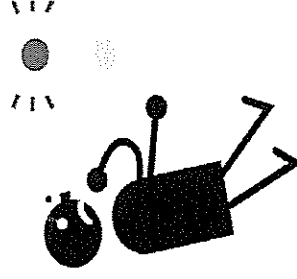
Capture ideas on flipchart.

Group Feedback

Circulate room and review ideas of each group.

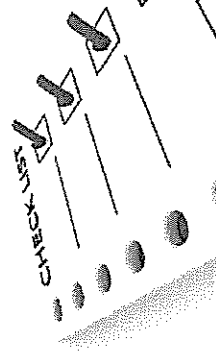
Vote: Green – Go

Red – Stop



Action Item

- Meet with your group before our next session on **Thursday, April 24th**.
 - Review today's meeting and combine input to create Top 10 Ideas.
- President/spokesperson will bring a one page list summarizing group's **Top 10 Ideas in priority order**.



City of Escondido

Library Support Group Boards Group Session - 3.20.14

Session Input

Topic	
	Name one word to describe the Library as a community resource: 2 Vital 2 Friendly Democracy Exciting Accessible Pleasure Entertaining Great Resource Family Eclectic Wonderful Intellectual-social capital Diverse Dynamic Helpful Inclusive "Connectory" Service Supportive Innovative Connectivity Welcoming Fun Friendly Pleasure Warm Invaluable Equitable Community

Topic #1

Identify common goals to unify volunteer groups to work together:

- 3 Each group has a unique focus/purpose; don't dilute
- 3 Group established a trust to preserve genealogy/history and make it available to everyone
- 3 Membership list of all groups distributed
- 3 Clarifying goals among hubs; getting to know groups' shared/overriding goals
- 2 Create "Steering Committee" or "Forum" to maintain communications
- 2 All groups supporting fundraising
- 2 Enable alignment of groups' purposes for common library strength
- 2 Goal – serve our customer (patron, political, businesses, etc.)
- 2 More enthusiasm, support – programs; community activism; engaging public; public/community outreach ; agency and advocacy
- 2 Informing community of what we're doing; communication w/community
- 1 Identify goals of each group – what are they? What are rules for each group
- 1 Sharing of each group's mission statement and goals (seeing where we overlap)
- 1 Supporting the library
- 1 21st century learning common space
- 1 Succession Planning
- 1 Staying on the cutting edge - services and materials
- 0 Seeing that the library moves forward
- 0 Joint meetings
- 0 Promote a "literate and democratic" society
- 0 Purchase more equipment to make research easier for everyone (up to date technology)
- 0 "Moving Forward"
- 0 Have group representatives meet periodically
- 0 Great community resource
- 0 Raising funds

Topic #2

Identify roles and responsibilities to sustain continued interaction:

- 4 Group reps/alternates meet quarterly and report back to own group
- 4 Trustees are key link to City Council – they should be linked w/Support Groups
- 4 Steering Committee – Rep from each group; closed circle: bring ideas back to smaller groups and share info
- 4 Recruitment for “young” patrons and advocates – young professionals; K-12 youth; ex. “SD Opera”
- 3 City council needs a new vision for library; Board of Trustees more advocacy
- 3 Semi-annual joint meeting with all groups
- 3 Create “steering”/“coordinating” or “forum” Committee – Each of five groups represented
- 2 Regular meetings/communications
- 2 Promote relationships with City Fathers and State Representatives
- 2 Director position at City Council
- 1 Identifying strengths across groups – pulling strengths together into bridging groups
- 1 Expand groups’ connection to broad spectrum of users
- 1 Communicate services and functions to public – engagement with customer(s)
- 0 Provide funding to support these purposes
- 0 Engage public in decision-making by providing information on how they can help us succeed; script the info for presentation via phone, email, voting, attending council meetings, adding others to help support
- 0 Fundraising – common/collective responsibility; modernize current space; expand/expansion
- 0 Communicate by meeting at least every 3 months to discuss progress on goals
- 0 Decide on a coordinator for different groups
- 0 Identify progress on goals
- 0 Annual “membership” outreach

Topic #3

Identify ideas to sustain Library services going forward:

- 6 Remain Sensitive to diverse community needs
- 5 Expand connection with schools – all school venues
- 5 Partnership with other government entities/businesses (Auto Park, DBA, Chamber, etc.)
- 4 Public surveys/feedback; (Public information “wish list”)
- 4 Programming – school partnerships; young professionals; community partnerships
- 4 Engage Community so they know library goals and needs
- 3 Grants – grant writer- consortia
- 3 Communication between library staff and all Boards to find out what is needed
- 3 Letting community know what we do and offer
- 2 How do we appeal to “more affluent” Escondido community?
- 2 Rancho Santa Fe
- 2 Money beyond state/city; advocacy: city/state levels
- 1 Continue fundraising!!!
- 1 Programming beyond the demographic
- 1 Identifying and appealing to philanthropists and corporations - campaigns
- 0 Staying current with technology
- 0 Stay knowledgeable of new trends while maintaining traditional services
- 0 More than sustain – exceeding cutting edge
- 0 People
- 0 Technology (21st Century)
- 0 Apathy- how do we overcome this; connecting to all demographics
- 0 Seeing beyond self-interest
- 0 More Awareness
- 0 Website

Topic #4

Identify ideas for building a new, expanded facility to meet community needs:

- 6 Committee to collect ideas for new library from other newly established libraries
- 5 Advocacy groups to speak at City Council, Community events, etc.
- 5 Coordinating/Advocacy Political Action
- 4 Common goals and approaches among all five groups – Steering Committee and Same Message
- 4 Sponsor events that involve community participation
- 4 Share/work with other community organizations
- 4 Corporate sponsorships
- 3 Engage community “influencers”
- 3 Money – shared fundraising
- 3 Communicating advantages of expansion
- 3 Leadership needed from “above and “Pressure” from “Below”
- 3 Expansion of technology needs
- 2 Press Releases - publicity
- 2 Selling bricks, chairs, rooms, etc. – buy-in
- 1 Phone banking/ “public information” about the new library
- 1 Community collaborations – getting groups to use our space and services
- 1 Capitalize on downtown – ex; “cruising Grand”
- 1 More focus groups – community needs
- 1 Technology infrastructure devices/outreach to community
- 0 “Naming rights” catalogue
- 0 “City government” support
- 0 Support from business leaders
- 0 Volunteer support
- 0 Support from other city government/departments (i.e.: fire, police and community groups
- 0 Electronic meetings (Skype, Twitter, Facebook,
- 0 Timeline
- 0 Marquis Advertising
- 0 Promotions on “new” library
- 0 More “city-wide” information
- 0 Library should be on city website
- 0 More Representation
- 0 A committee to collect ideas for new library from other newly established libraries
- 0 More meeting spaces

City of Escondido

Library Support Group Boards Group Session - 3.20.14

Session Input

Topic	
Name one word to describe the Library as a community resource:	
2 Vital	
2 Friendly	
Democracy	
Exciting	
Accessible	
Pleasure	
Entertaining	
Great Resource	
Family	
Eclectic	
Wonderful	
Intellectual-social capital	
Diverse	
Dynamic	
Helpful	
Inclusive	
"Connectory"	
Service	
Supportive	
Innovative	
Connectivity	
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Topic #4

Identify ideas for building a new, expanded facility to meet community needs:

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Library Support Groups Workshops

Recommendation:

Review the Library Support Group Workshop held on March 20, 2014 and plans for the April 24, 2014 Workshop. Complete the workshop homework assignment to create a “Top 10 List of Ideas” that could form the basis for an action plan.

Background:

Camille Primm, from the Centre for Organization Effectiveness, conducted the first of two workshops for Library Support Group Board members on March 20, 2014 at a Special Meeting convened by the Board. The second workshop will be held on Thursday, April 24, 2014, from 10:30 AM – 12:30 PM in the Turrentine Room. In compliance with the Brown Act, the next workshop agenda will be announced and posted at least 72 hours in advance.

Over 30 participants attended the workshop and it was very successful. Camille Primm did a fine job of facilitating the session and participants were actively engaged as they participated in break-out groups. The groups generated initial ideas to identify common goals and roles and responsibilities. They also brainstormed ideas to sustain current Library services and ways to support efforts towards building a new expanded facility. Session input is attached for your reference, along with Ms. Primm’s PowerPoint charts.

Each Board President was tasked to meet with his or her group before the April 24th workshop and create a “Top 10 List of Ideas” which will form the basis for an Action Plan. It is recommended that the Board of Trustees complete this assignment at their April Board meeting. Library Administration will submit the Board’s list to Ms. Primm so that she may use this information to help plan the coming session.

LIBRARY BOARD OF TRUSTEES MEETING

Agenda Item No. 8b

Library Statistics

Receive monthly statistical report on Library circulation, programs, and activities..

Background:

The attached monthly statistical report shows year-to-date cumulative data on Library performance areas and will be discussed.

Escondido Public Library
Calendar Year Statistical Report

Current Month/Year is:

March 2014
January 0 February 1 March 2

YTD 2014

YTD 2013

Entire Year 2013

(see note in C1)

STAFF ASSISTED CIRCULATION:	18,771	18,376	20,869	58,016	164,053	345,687
SELF-CHECK CIRCULATION:	32,923	29,134	34,576	96,633	0	328,336
Total Checkout	51,694	47,510	55,445	154,649	164,053	674,023

NEW LIBRARY CARDS:	650	601	650	1,901	2,098	8,313
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DOOR COUNT:	40,021	37,822	42,402	120,245	117,639	506,752
VIRTUAL DOOR COUNT:	21,840	15,829	17,050	54,719	67,285	275,255
Total Door Count:	61,861	53,651	59,452	174,964	184,924	782,007

REFERENCE INTERACTIONS:	Adult: 5,746	4,780	5,219	15,745	11,733	46,050
	Media/Teen: 0	0	0	0	3,665	13,610
	Children: 2,136	1,929	2,378	6,443	7,989	26,716
	Customer Service: 210	194	221	625	0	1,288
Total Reference Interactions:	8,092	6,903	7,818	22,813	23,387	87,664

INTER-LIBRARY LOANS:	Borrowed: 12	11	18	41	62	228
	Loaned: 5	6	6	17	19	55

COMPUTER USE:	Adult: 5,522	5,045	5,251	15,818	15,495	62,713
	Teen: 364	366	346	1,076	1,434	5,452
	Computer Center/Lab: 14	5	20	39	48	203
	Pioneer Room: 8	11	3	22	55	131
	Escondido Technology Center: 709	705	692	2,106	691	6,159
	Chromebooks: 166	199	251	616	483	2,222
	Teen Laptops: 0	8	3	11	149	381
Total Computer Use:	6,783	6,339	6,566	19,688	18,355	77,261

PROGRAMS:	Adult: 2	2	3	7	5	19
	Attendance: 270	90	330	690	431	875
	Teen: 1	2	2	5	13	53
	Attendance: 7	9	11	27	145	685
	Children's: 17	15	21	53	43	182
	Attendance: 560	457	695	1,712	1,895	8,453
	Computer Center/Lab: 3	3	5	11	10	45
	Attendance: 14	6	20	40	48	203
Total Programs:	23	22	31	76	71	299
Total Attendance:	851	562	1,056	2,469	2,519	10,216

LIBRARY TOURS:	Adult: 0	0	0	0	0	0
	Attendance: 0	0	0	0	0	0
	Teen: 0	0	0	0	15	16

Escondido Public Library
Calendar Year Statistical Report

Current Month/Year is:

March 2014



January 0

February 1

March 2

YTD 2014

YTD 2013

Entire Year 2013

Children's	Attendance:	0	0	0	0	0	375	415
	# of tours:	2	2	2	6	22	48	
	Attendance:	52	63	63	178	662	1,879	
Literacy	# of tours:				0			
	Attendance:				0			
	Total Tours:	2	2	2	6	37	64	
	Total Attendance:	52	63	63	178	1,037	2,294	

OUT OF BUILDING VISITS:

Adult	# of visits:	3	3	0	0	6	9	37
	Attendance:	78	51	0	129	149	612	
Teen	# of visits:	0	0	0	0	0	1	
	Attendance:	0	0	0	0	0	60	
Children's	# of visits:	4	5	1	10	24	87	
	Attendance:	60	180	25	265	360	1,496	
	Total Visits:	7	8	1	16	33	125	
	Total Attendance:	138	231	25	394	509	2,168	

COMMUNITY ROOM USE:

Board Room	# of uses:	24	25	30	79	77	222	
	Attendance:	297	311	348	956	840	2,461	
Turrentine Room	# of uses:	24	26	20	70	63	239	
	Attendance:	358	762	514	1,634	2,446	9,580	
	Total Uses:	48	51	50	149	140	461	
	Total Attendance:	655	1,073	862	2,590	3,286	12,041	

VOLUNTEERS:

Total # of volunteers:	223	227	169	619	706	2,839	
Total volunteer hours:	2,876	3,212	2,495	8,583	10,404	38,565	