

**Escondido Public library Board of Trustees
BOARD MEETING MINUTES
Thursday, January 14, 2016, 2:00 p.m.
Library Board Room**

CALL TO ORDER: Trustee Gorny called the meeting to order at 2:01 p.m.

Members Present: Trustees Mirek Gorny, Elmer Cameron, Ron Guiles, Gary Knight, Mayra Salazar

Members Absent: None

Staff Present: Loretta McKinney, Director of Library & Community Services; Cynthia Smith, Assistant Library Director; Joanna Axelrod, Principal Librarian; Misty Breymeyer, Division Coordinator; Lalitha Nataraj, Librarian II – Literacy Services

Written/Oral Communications: None

Agenda Item #1: Approval of minutes: December 10, 2015 meeting

Motion by Trustee Knight and seconded by Trustee Salazar to approve the minutes as written. Motion carried unanimously.

Current business

Item #2: Staff Introduction: Lalitha Nataraj, Literacy Services Librarian

Assistant Library Director Smith introduced and welcomed Lalitha Nataraj, Literacy Services Librarian. Ms. Nataraj has been in her current role since January 2015 and leads the Literacy Services program under the direction of Assistant Library Director Smith. Ms. Nataraj presented information on the services provided by Literacy to English-speaking adult learners, including customized one-on-one tutoring and small group reading, writing and math classes provided by volunteers. Ms. Nataraj shared three promotional brochures which were recently produced by Literacy Services. Two of the brochures are intended to attract learners and volunteers, and the third is an informational brochure for the *12th Annual Scrabble-Thon Tournament & Fundraiser*, to be held on Saturday, March 12th at the Park Avenue Community Center.

A Literacy Services Open House will be held in the Literacy Learning Center on Thursday, February 11, 2016, from 3:00 – 6:00 p.m. The Open House provides an opportunity to tour the facility where Literacy classes and programs are conducted. Attendees will have an opportunity to interact with learners and tutors, staff, and the Friends of Literacy Services. Learning resources will also be on display.

Item #3: Library Board of Trustees Meeting Schedule

Trustee Salazar requested that the Board discuss changing the meeting time or day/time because of scheduling conflicts.

Motion by Trustee Salazar and seconded by Trustee Cameron to change the Escondido Public Library Board of Trustees Meetings to the second Tuesday of the month at 2:00 p.m. Motion carried unanimously.

Motion by Trustee Knight and seconded by Trustee Gorny to amend the Board of Trustees Bylaws to reflect the new monthly Board of Trustees meeting day to the second Tuesday of the month at 2:00 p.m. Motion carried unanimously.

Director McKinney will notify the City Clerk of the new Board meeting day and time. Amended Bylaws will be distributed at the next meeting, to be held on Tuesday, February 9, 2016 at 2:00 p.m. in the Board Room.

Item #4 Update on the Library Expansion

Director McKinney reported that consultants hired by the City of Escondido conducted and completed a poll of registered voters in December to determine the level of support for a Library expansion project. Specific questions were asked regarding support for a possible government obligation bond property tax, sales tax increase or parcel tax. The question surveying interest in a government obligation bond that could possibly appear on the November 2016 ballot was paid by the City of Escondido with capital improvement funds. Questions related to a possible sales tax and parcel tax were funded by the Escondido Library Foundation.

City staff and the Library Expansion Project Management Team will be briefed on the results of the poll. The Project Management Team is comprised of City Manager Graham Mitchell; Director of Library and Community Services, Loretta McKinney, Assistant Library Director, Cynthia Smith; and President of the Escondido Library Foundation, Jack Anderson. February 3, 2016 is the projected date to present the findings to City Council, but this date needs to be confirmed. Upon hearing the staff report, City Council will consider options presented and offer direction related to next steps.

Other Reports

Item #5 Director of Library & Community Services and Assistant City Librarian

Director McKinney reported that terms are up for two Board of Trustees members in March. Trustees may reapply for a new term. Applications for Boards and Commissions are due to the City Clerk's Office by 5:00 p.m. on February 12, 2016. Interviews with

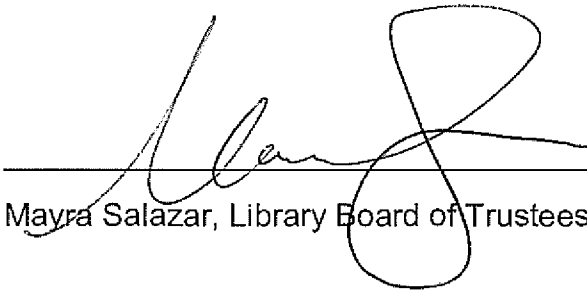
City Council will be conducted in early March and appointments will be announced on March 16, 2016.

Mayor Abed will hold the State of the City Address on February 24, 2016 at 8:00 a.m. at the California Center for the Arts, Escondido.

Library Administration has been working diligently to fill open positions. A new Archivist has been hired and interviews are being conducted for the Archivist's assistant. A new Senior Librarian for Technology and Support Services will start on January 19, 2016. A new Youth Services Senior Librarian is expected to start on January 25, 2016.

The San Diego Symphony will perform a *Kinder Konzert* for children in Kindergarten, 1st and 2nd grades on February 11, 2016, at 11:15 a.m. The performance is part of the San Diego Symphony's Education and Outreach program and the Friends of the Library have graciously funded the program.

Adjourned: Trustee Gorny adjourned meeting at 3:20 p.m.



Mayra Salazar, Library Board of Trustees Secretary/mb