

**Escondido Public Library
Board of Trustees
Board Meeting Minutes
Thursday, December 13, 2018
2:00 p.m.**

CALL TO ORDER: President Guiles called the meeting to order at 2:00 p.m.

Members Present: President Ron Guiles, Trustee Elmer Cameron, Trustee Gary Knight, and Secretary Mayra Salazar

Members Absent: Trustee Mirek Gorny

LS&S Staff Present: Patricia Crosby – Library Director, Lorna Underwood – Senior Library Associate, Dan Wood – Senior Librarian, Youth and Literacy Services, Myrna Montano – Senior Library Associate, Literacy Services

City Staff Present: Joanna Axelrod – Director of Communications and Community Services

ORAL COMMUNICATIONS:

Speaker Virginia talked about the history of lawsuits resulting from actions taken by the City of Escondido.

APPROVAL OF MINUTES:

Agenda Item 1. Approve Minutes from the November 8, 2018 meeting

No additions or corrections.

Motion by Trustee Knight, seconded by Secretary Salazar to approve the November 8, 2018 minutes as written. Motion carried unanimously.

CURRENT BUSINESS:

Agenda Item 2. Staff Introductions

Dan Wood – Senior Librarian, Youth and Literacy Services and Myrna Montano – Senior Library Associate, Literacy Services, presented information on Literacy Services programs and the variety of people they serve within the Escondido community.

Agenda Item 3. Recording of Board Meetings

The Board reopened the discussion of a request by a member of the public to make available the audio recordings of board meetings on the city website.

A motion was made by Trustee Knight to explore the cost of a new more powerful recording device and to gather information about City policy and requirements for archiving meeting minutes. The motion was seconded by Secretary Salazar. Motion carried unanimously.

Agenda Item 4. Update on Recruitment of Volunteer as Community Outreach Liaison

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Trustee Cameron reported that he has a strong candidate for the volunteer Community Outreach Liaison.

Agenda Item 5. Strategic Plan Implementation

Director Crosby presented an update of the implementation progress of the Strategic Plan.

OTHER REPORTS:

Director's Report:

- Closed at 5:00 p.m. on Monday, December 24, 2018 and closed Tuesday, December 25, 2018 in observance of Christmas.
- Closed at 5:00 p.m. on Monday, December 31, 2018 and closed Tuesday, January 1, 2019 in observance of the New Year.
- The Adult Services Library Associate 2 position is expected to be filled in January 2019.
- The Administrative Associate position is expected to be posted in January 2019
- Director Crosby reported on the *Library Journal* Directors' Summit in San Diego she attended.

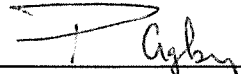
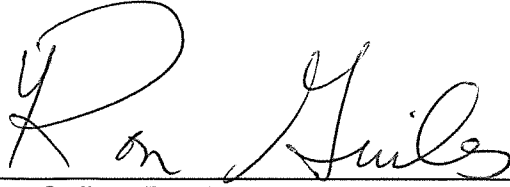
Items Which Have Been Requested for Next Month's Agenda:

- Update on progress of replacing the current recording device for Board Meetings.

Next Meeting: The next meeting is on Thursday, January 10, 2019 at 2:00 pm.

ADJOURNMENT: Motion by Trustee Cameron, seconded by Trustee Knight to adjourn the meeting at 3:00 p.m. Motion carried unanimously.

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Ron Guiles, President, Library Board of Trustees/P. Crosby, Director, Escondido Public Library