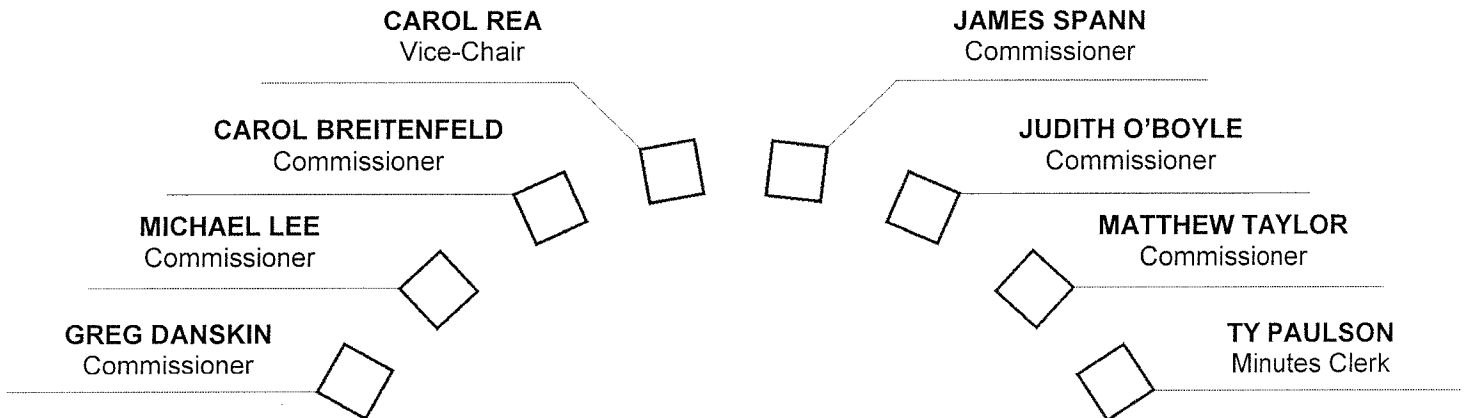


CITY OF ESCONDIDO

Historic Preservation Commission and Staff Seating



HISTORIC PRESERVATION COMMISSION
201 N. Broadway
City Hall Council Chambers

3:00 P.M.
AGENDA

February 3, 2015

- A. CALL TO ORDER
- B. FLAG SALUTE
- C. ROLL CALL
- D. REVIEW OF MINUTES: December 2, 2014
- E. COMMISSION TO SELECT CHAIR AND VICE-CHAIR POSITIONS

The Brown Act provides an opportunity for members of the public to directly address the Commission on any item of interest to the public, before or during the Commission's consideration of the item. If you wish to speak regarding an agenda item, please fill out a speaker's slip and give it to the minutes clerk who will forward it to the Chairman.

Electronic Media: Electronic media which members of the public wish to be used during any public comment period should be submitted to the Planning Division at least 24 hours prior to the meeting at which it is to be shown.

The electronic media will be subject to a virus scan and must be compatible with the City's existing system. The media must be labeled with the name of the speaker, the comment period during which the media is to be played and contact information for the person presenting the media.

The time necessary to present any electronic media is considered part of the maximum time limit provided to speakers. City staff will queue the electronic information when the public member is called upon to speak. Materials shown to the Commission during the meeting are part of the public record and may be retained by the City.

The City of Escondido is not responsible for the content of any material presented, and the presentation and content of electronic media shall be subject to the same responsibilities regarding decorum and presentation as are applicable to live presentations.

If you wish to speak concerning an item not on the agenda, you may do so under "Oral Communications" which is listed at the beginning and end of the agenda. All persons addressing the Historic Preservation Commission are asked to state their names for the public record.

Availability of supplemental materials after agenda posting: Any supplemental writings or documents provided to the Historic Preservation Commission regarding any item on this agenda will be made available for public inspection in the Planning Division located at 201 N. Broadway during normal business hours, or in the Council Chambers while the meeting is in session.

The City of Escondido recognizes its obligation to provide equal access to public services to individuals with disabilities. Please contact the A.D.A. Coordinator, (760) 839-4643, with any requests for reasonable accommodation, at least 24 hours prior to the meeting.

F. WRITTEN COMMUNICATION:

"Under State law, all items under Written Communications can have no action and will be referred to the staff for administrative action or scheduled on a subsequent agenda."

Item 1: CPF announcement for 3/12/15 webinar on *Updating Historic Resource Surveys*

G. ORAL COMMUNICATION:

"Under State law, all items under Oral Communications can have no action and will be referred to the staff for administrative action or scheduled on a subsequent agenda." This is the opportunity for members of the public to address the Commission on any item of business within the jurisdiction of the Commission.

H. PUBLIC HEARINGS: None

I. CURRENT BUSINESS:

1. DESIGN REVIEW: Renovations at Property in the OEN – case no. ADM15-0010

REQUEST: Approval of 432 SF room and 35 SF patio additions at the rear of an existing 1950's residence.

ZONING/LOCATION: R-1-6/150 East 9th Avenue

APPLICANT: Derek Berg STAFF: Rozanne

STAFF RECOMMENDATION: Conditional approval

2. DESIGN REVIEW: Additional work for previously reviewed OEN 1890 Italianate Brick Cottage – case no. ADM14-0199

REQUEST: Approval to remove middle windows and basement windows and replace door in historic rear addition.

ZONING/LOCATION: R-1-6/637 South Juniper Street

APPLICANT: Carl Conte STAFF: Paul

STAFF RECOMMENDATION: Conditional approval

3. REVIEW OF 2012-2013 AND 2013-2014 CLG ANNUAL REPORTS

REQUESTED: Approval of both report drafts

STAFF: Paul

STAFF RECOMMENDATION: Approval

4. AD HOC MILLS ACT WORK GROUP REPORT AND REVIEW OF DRAFT BROCHURE

REQUESTED BY: Commissioner Rea.

WORK GROUP RECOMMENDATION: TBD

5. AD HOC AWARDS WORK GROUP REPORT AND DISCUSSION OF AWARDS AND NOMINATIONS

REQUESTED BY: Commissioner O'Boyle

WORK GROUP RECOMMENDATION: TBD

6. PROPOSED WORK GROUP TO STUDY HISTORIC ADOBE DISTRICT FEASIBILITY

REQUESTED BY: Commissioner O'Boyle

7. DISCUSSION OF DRIVEWAY POLICIES IN OEN

REQUESTED BY: Commissioner Rea

Note: Current Business items are those that under state law and local ordinances do not require either public notice or public hearings. Public comments may be limited to a maximum time of three minutes per person.

J. ORAL COMMUNICATION:

"Under State law, all items under Oral Communication can have no action, and will be referred to the staff for administrative action or scheduled on a subsequent agenda." This is the opportunity for members of the public to address the commission on any item of business within the jurisdiction of the Commission.

K. COMMISSIONER COMMENTS

L. ADJOURNMENT TO NEXT REGULARLY SCHEDULED HPC MEETING April 7, 2015

CITY OF ESCONDIDO

**MINUTES OF THE REGULAR MEETING OF THE
ESCONDIDO HISTORIC PRESERVATION COMMISSION**

December 2, 2014

The meeting of the Historic Preservation Commission was called to order at 3:05 p.m. by Vice-chair Rea, in the City Council Chambers, 201 North Broadway, Escondido, California.

Commissioners present: Commissioner Taylor, Commissioner O'Boyle, Commissioner Spann, Vice-chair Rea, Commissioner Brietenfeld, and Commissioner Danskin.

Commissioners absent: Commissioner Lee.

Staff present: Rozanne Cherry, Principal Planner; Paul Bingham, Assistant Planner; Loretta McKinney, Director of the Library and Community Services; and Ty Paulson, Minutes Clerk.

Commissioner Taylor introduced himself to the Commission.

MINUTES:

Moved by Commissioner Spann, seconded by Commissioner O'Boyle, to approve the minutes of the October 7, 2014 meeting. Motion carried. Ayes: O'Boyle, Spann, Rea, and Danskin. Noes: None. Abstained: Brietenfeld and Taylor. (4-0-2)

WRITTEN COMMUNICATIONS: Received.

ORAL COMMUNICATIONS:

Ashley Ellers, 519 East 9th Avenue, Escondido, expressed her concern with the City requiring her to take out the driveways as part of constructing a detached garage and being in the OEN. She stated that the driveways had always existed and removing them would adversely impact the aesthetics of the property as well as require altering the retaining wall on the property.

Vice-Chairman Rea directed Ms. Ellers to staff and asked staff to agendize a discussion item related to the guidelines for driveways in the OEN.

PUBLIC HEARINGS:

1. GRAPE DAY PARK MASTER PLAN & PLAYGROUND DESIGN – CASE NO. PHG 13-0029

REQUEST: Provide comments regarding Master Plan for future improvements of Grape Day Park including a playground expansion. Grape Day Park with the structures along Heritage Walk is a significant historic resource and designated as a Local Landmark.

Loretta McKinney, Director of the Library and Community Services, and Doug Grove, RHA Architects, provided an overview of the Grape Day Master Plan and requested input.

Vice-chair Rea asked if there was a tree replacement plan. Mr. Grove noted that the City had an existing tree study that identified which trees would be removed that could be incorporated into the Master Plan.

Commissioner O'Boyle was opposed to removing the trees around the City fountain, noting her view that they enhanced the views from City Hall.

Commissioner Taylor suggested that the design take into consideration water conservation as well as the architecture representing Escondido's past, present, and future.

Commissioner Spann was in favor of retaining as many mature trees as possible, noting his view that they enhanced the beauty of the park. He was opposed to extending the train track and was in favor of the wood-stamped concrete around the train depot. He then asked if the water features would recycle into one water reservoir, noting his concern for possible maintenance issues. Mr. Grove replied in the affirmative.

Commissioner Brietenfeld liked all of the activities being brought into the park. She felt any trees being planted should be California native and drought tolerant. She was also in favor of the new pool facility.

Commissioner Danskin asked if the City had provided input regarding the maintenance required after final build out. Mr. Grove replied in the affirmative and noted that all of the irrigation and lighting would be upgraded as part of the plan, which was the main item regarding maintenance.

Commissioner Danskin asked if the lighting would be energy efficient. Mr. Grove replied in the affirmative and noted that all of the lighting would be LED.

Commissioner Danskin suggested enhancing the Pennsylvania connection. He was in favor of the interactive playground equipment. He expressed concern with the platform near the train depot and suggested looking at creating a green space element. He suggested developing a tree replacement master plan with consistent trees as well as a midblock connection near the Children's Museum. He also asked if food carts had been discussed. Mr. Grove replied in the affirmative and provided an overview of the proposed location.

Commissioner Danskin felt Pavilion No. 7 should be relocated adjacent to its proposed location in order to maximize green space.

CURRENT BUSINESS:

1. DESIGN REVIEW – Case No. ADM 14-0199

Request: Approval of an entry cover addition and door changes to an 1890 Italianate brick cottage. Property is a Local Register/Mills Act and is within the OEN.

Location: 637 South Juniper Street

Vice-chair Rea and Commissioner Taylor recused themselves from Item 1.

Paul Bingham, Associate Planner, described the property and briefly covered its history. Staff recommended approval of the entry cover addition and door changes.

Commissioner Spann asked if the rooflines would remain the same. Mr. Bingham replied in the affirmative.

Carl Conte, Applicant, noted that the roof was completed. He also indicated that he would not be changing any of the siding.

Commissioner Brietenfeld asked what the reason was for installing the railing. Mr. Conte noted that they wanted to restore it back to the original design.

Commissioner O'Boyle asked what material would be used for the railing. Mr. Conte stated that he would like to use wood spindles that were era appropriate.

Commissioner O'Boyle, Commissioner Danskin, and Mr. Conte discussed the proposed doors and windows.

Mr. Bingham noted that many of the past additions done in the past, while now historic, were not Italianate architecture in nature.

Commissioner Danskin suggested creating access to the porch.

ACTION:

Moved by Commissioner Spann, seconded by Commissioner Danskin, to approve staff's recommendation. Motion carried unanimously.

2. CITY COUNCIL ACTION REGARDING HISTORIC RESOURCE APPLICATION FEES & INCENTIVES: Requested by Vice-chair Rea

Rozanne Cherry, Principal Planner, referenced the memorandum from the Director of Community Development whereby the City Council rescinded the processing fees for Certificates of Appropriateness, Mills Act contracts, and Local Register projects as well as modifying the historic incentives. She also noted that this would be worked into a handout for the front counter at City Hall.

Vice-chair Rea thanked staff for their help. She then asked the Commission if they concurred with sending a letter of thanks from the Commission. The Commission concurred.

3. DESIGN REVIEW – Case No. ADM 14-0202:

Request: Approval of proposed site and façade improvements for a wedding cake bakery business relocating into the Old Wayside Shops building within the Historic Downtown district.

Location: 345 West Grand Avenue.

Withdrawn.

4. MILLS ACT WORK GROUP – REPORT/DISCUSSION: Requested by Vice-chair Rea.

Vice-chair Rea referenced the recommendations from the Ad Hoc Mills Act Committee with regard to the processes and letters and requested input. They felt Mills Act properties should continue to be contacted from oldest contract to

most recent at a rate of 5 per month and given 3 weeks to respond. Second letters with a 10-day response time would go out thereafter.

Commissioner O'Boyle questioned what steps would be taken for Mills Act property owners that were not adhering to the scheduled maintenance list. Mrs. Cherry noted that the inspection was based upon the Mills Act list but also provided an opportunity to educate and provide information to the owner. She also asked if they could request to modify the list.

Mr. Bingham noted that there had been occasions when a new homeowner of a Mills Act property found other items needing to be addressed that were not on the contract's original improvement list. These could be included in an amendment and brought to the Commission for approval.

Commissioner Spann expressed his concern with Commission members being viewed as Code Enforcement representatives during inspections after a second letter was sent. Mrs. Cherry noted that if the property owner did not respond to the second letter the Mills Act group could inspect from outside the property line.

Vice-chair Rea noted that the inspection check-off list was there to make it easier to check off items of concern during the inspection and help provide documentation for the future.

Mrs. Cherry asked if the check-off list would be provided to the homeowner. Vice-chair Rea replied in the affirmative, noting that it might help with the educational process. Mrs. Cherry suggested refining the list to be more homeowner friendly.

Commissioner Danskin felt it would be beneficial to provide some educational material and FAQs with the first Mills Act letter. He also suggested changing the word "responsibility" to "obligation" in the letter. Mrs. Cherry noted that staff might have some additional comments after reviewing the Mills Act letter. She also concurred with adding some educational material in the first letter.

Commissioner Danskin suggested creating another letter after the inspection had occurred in order to memorialize the inspection.

Vice-chair Rea felt the check-off list should be used for each Mills Act inspection in order to create consistency.

Commissioner Danskin suggested creating a post inspection letter thanking the homeowner. He also felt the inspection package should be consistent.

Commissioner Brietenfeld asked if new room additions were included in the Mills Act Contracts. Mr. Bingham replied in the negative.

The consensus of the Commission was to create a follow-up thank you letter, and to change the name of the check-off list to something more homeowner friendly such as "Historic Property Checklist".

5. AWARDS WORK GROUP – REPORT/DISCUSSION: Requested by Vice-chair Rea

Mrs. Cherry noted that staff needed potential nominations as soon as possible. She stated that nominations could be emailed to staff, which would be put on the agenda.

Commissioner O'Boyle suggested creating a residential award outside of the OEN, noting there were some great Weir brother properties. Vice-chair Rea suggested focusing on adobe structures. Commissioner Spann suggested giving an award for the adobe structure located at 1556 South Escondido Boulevard.

ORAL COMMUNICATIONS: None.

COMMISSIONER COMMENTS:

Vice-chair Rea asked when there would be an election for chair. Mrs. Cherry noted staff would schedule this for the next meeting.

ADJOURNMENT:

The meeting was adjourned at 5:06 pm. The next regular meeting was scheduled for February 3, 2014, at 3:00 p.m.

Rozanne Cherry, Principal Planner

Ty Paulson, Minutes Clerk



Search for:

ABOUT CPF | MEMBERSHIP | GIVING | PRESERVATION | RESOURCES | EDUCATION | CONFERENCE | EVENTS | AWARDS

Full Education

Calendar

Recorded Webinars

Categories:

Art Deco

conference

Designation

Heritage Tourism

Landmarked

Performance Venues
& Theaters
Planning

Residential

Uncategorized

Video Clips

How Old is Too Old? Completing and Updating Historic Resource Surveys

PLEASE NOTE: The date on this webinar was originally scheduled for Tuesday, 1/27/2015, but it has been changed to Thursday, 3/12/2015.

Members

\$40

Non-Members

\$60

Date/Time

03/12/2015

12:00 pm - 1:30 pm

Register for this Event

Municipal governments use historic resource surveys to inform local designation, CEQA review, and neighborhood planning. However, many surveys are hitting their 30-year mark

and fail to fully include significant historic sites or districts. This 75-minute session, followed by a 15-minute open forum and Q&A period will examine the process of digging out dusty resource surveys from the 70s, 80s, and 90s to fully include resources previously overlooked, particularly modernist structures or landscapes. Architectural historians with experience in updating surveys will weigh in, along with city staff from local governments that recently updated their old survey.

Recent Posts

Historic California Live
Music Venues – Absolute Treasures
The Survivors: The Last of the Great San Francisco Movie Theaters
East Brother Light Station
How “True” is New Mexico True: A New, Old Architectural Style – Part II
How “True” is New Mexico True: Popular Visions of New Mexico’s Past Part I

Upcoming Events

Demystifying the Mills Act
02/03/2015

Learning Objectives

1. Determine the existing catalogue of resources in older surveys and quickly determine a broad view of the identified themes, periods, and styles
2. Re-evaluate the resources in older surveys with recent planning updates and broader cultural or geographic considerations in mind
3. Use updated methods – including the use of new technology – to update or augment existing surveys and manage data
4. Examine how a new or updated preservation ordinance can impact and inform how an updated resource survey is conducted

Speakers

Jan Ostashay, Principal, Ostashay & Associates Consulting; Other Speakers to Be Announced!

Posted in Local Government, Surveys & Reports, Webinars

Certified Local Government Program

2014
ANNUAL REPORT

October 1, 2013 through September 30, 2014



City of Escondido

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

INSTRUCTIONS: This is a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to Lucinda.Woodward@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG: *City of Escondido*

Report Prepared by: *Rozanne Cherry, Paul Bingham, Diana Lecca*

Date of commission/board review: *2/3/15*

Minimum Requirements for Certification

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

REMINDER: Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.
None at this time.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.

<http://www.qcode.us/codes/escondido/view.php?topic=33>

B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

1. During the reporting period, October 1, 2013 – September 30, 2014, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
none	n/a	n/a	n/a

REMINDER: Pursuant to California Government Code § 27288.2, "the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof."

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

Property Name/Address	Date Removed
None	n/a

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? ☐ No
☐ Yes, in a separate historic preservation element. ☒ Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan.

<http://www.escondido.org/Data/Sites/1/media/PDFs/Planning/GPUUpdate/GeneralPlanChapterVII.pdf>

2. Have you made any updates to your historic preservation plan or historic preservation element in your community's general plan? ☐ Yes ☒ No If you have, provide an electronic link. Type here.

3. When will your next General Plan update occur? **City Policy is to update the General Plan every five years.**

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

☐ All projects subject to design review go the commission.

☒ Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? *Major projects involving Register Listed properties or properties within the Historic District are reviewed by the HPC. Minor projects are reviewed at staff level, but staff can refer them to HPC if there are concerns. Projects not reviewed by staff or HPC are reviewed by Planning Commission. One HPC commissioner also currently sits on the Planning Commission.*

2. California Environmental Quality Act

- What is the role of the staff and commission in *providing input* to CEQA documents prepared for or by the local government? *Staff prepares the environmental documents.*

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? *Staff reviews the environmental documents. The Planning Commission or City Council then take action if certification is necessary.*

3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? *The City's Housing and Planning Division staffs are responsible for drafting or providing input for draft Section 106 and NEPA documents.*
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? *The City's Housing and Planning Division staffs are responsible for reviewing Section 106 and NEPA documents.*

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
------	-------------------------	----------------	----------------	---------------

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

Carol Breitenfeld	Owens historic home	4-23-08	3-31-16	breitps4610@att.net
Juliana Cherry (resigned July 2014)	History professional	4-17-12	3-31-16	jcherry2000@att.net
Ashley Christensen (resigned Dec 2013)	History professional	4-15-11	3-31-15	christensen.ashleyb@gmail.com
Greg Danskin (appointed June 2014)	Architect, former member of historic downtown area Design Advisory Committee	6-25-14	3-31-18	danskin.greg@gmail.com
Michael Lee	History professional	2-13-02	3-31-18	mdlee1950@gmail.com
Judith O'Boyle (appointed March 2014)	Owens historic home, SOHO member, OEN Group & History Center	3-26-14	3-31-18	judith.oboyle@yahoo.com
Bob McQuead (resigned March 2014)	Architect, planning commissioner, owns historic home	3-22-89	3-31-14	ramc1949@gmail.com
Carol Rea	Owens historic home, Historic District President	9-22-10	3-31-16	carolrea@aol.com
Jim Spann	Planning commissioner, interior designer, owns historic home	10-8-08	3-31-18	spannjimmie@yahoo.com

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, why have the professional qualifications not been met and how is professional expertise being provided? *n/a*
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? **City Clerk solicited additional applications which delayed Council appointment to October 2014.**

B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? ☒ Yes ☐ No
2. If the position(s) is not currently filled, why is there a vacancy? *n/a*

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

Attach resumes and Statement of Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Type here.	Type here.	Type here.	Type here.

C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Carol Breitenfeld	☐	☐	☐	☐	☒	☐	☒	☐	☒	☐	☒	☐
Juliana Cherry (resigned July 2014)	☒	☐	☐	☒	☒	☐	☒	☐	☒	☐	☐	☐
Ashley Christensen (resigned Dec 2013)	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Greg Danskin (appointed June 2014)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Michael Lee	☐	☐	☐	☒	☒	☐	☒	☐	☐	☐	☒	☐
Bob McQuead (resigned March 2014)	☒	☐	☐	☒	☒	☐	☐	☐	☐	☐	☐	☐
Judith O'Boyle (appointed March 2014)	☐	☐	☐	☐	☐	☐	☒	☐	☒	☐	☒	☐
Carol Rea	☒	☐	☐	☒	☒	☐	☒	☐	☒	☐	☒	☐
Jim Spann	☒	☐	☐	☒	☒	☐	☒	☐	☒	☐	☒	☐
Ty Paulson (Minutes Clerk)	☐	☐	☐	☐	☒	☐	☒	☐	☒	☐	☒	☐
Liane Uhl (Minutes Clerk)	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Rozanne Cherry (Principal Planner)	☒	☐	☐	☒	☒	☐	☒	☐	☒	☐	☒	☐
Dan Halverson (Associate Planner as Minutes Clerk)	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

Paul Bingham (Assistant Planner II)	☒	☐	☐	☒	☒	☐	☒	☐	☒	☐	☒	☐
-------------------------------------	-------------------------------------	--------------------------	--------------------------	-------------------------------------	-------------------------------------	--------------------------	-------------------------------------	--------------------------	-------------------------------------	--------------------------	-------------------------------------	--------------------------

D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description	Duration of Training	Training Provider	Date
Carol Breitenfeld	Type here.	Type here.	Type here.	Type here.
Juliana Cherry (resigned July 2014)	Mills Act: Learning by Example	1.5 hours	CPF	3/25/14
Ashley Christensen (resigned Dec 2013)	Type here.	Type here.	Type here.	Type here.
Greg Danskin (appointed June 2014)	Ethics training	2 hours	FPPC	9/5/14
Michael Lee	1) Economic Development 1: Vibrant Main Streets, 2) Ethics	1.5 hours, 2 hours	CPF, FPPC	5/6/14, 8/25/14
Bob McQuead (resigned March 2014)	Type here.	Type here.	Type here.	Type here.
Judith O'Boyle (appointed March 2014)	1) California Modern Architecture, 2) Ethics training	1.5 hours, 2 hours	CPF, FPPC	7/29/14, 8/4/14
Carol Rea	1) Mills Act, 2) CA Modern Architecture, 3) Ethics training	1.5 hours, 1.5 hours, 2 hours	CPF, CPF, FPPC	3/25/14, 7/29/14, 8/25/14
Jim Spann	1) California Modern Architecture, 2) Ethics training	1.5 hours, 2 hours	CPF, FPPC	7/29/14, 7/26/14
Rozanne Cherry (Principal Planner)	1) Mills Act, 2) California Modern Architecture	1.5 hours, 1.5 hours	CPF, CPF	3/25/14, 7/29/14
Paul Bingham (Assistant Planner II)	1) Mills Act, 2) California Modern Architecture	1.5 hours, 1.5 hours	CPF, CPF	3/25/14, 7/29/14

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts: initiated, researched, or developed in the reporting year

NOTE: California CLG procedures require CLGs to submit survey results including historic contexts to OHP. If you have not done so, submit a copy (PDF or link if available online) with this report.

Context Name	Description	How it is Being Used	Date Submitted to OHP
none	n/a	n/a	n/a

B. New Surveys or Survey Updates (excluding those funded by OHP)

NOTE: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

California CLG procedures require CLGs to submit survey results including historic contexts, to OHP. If you have not done so, submit a copy (electronic format preferred) with this report.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
none	n/a	n/a	n/a	n/a	n/a	n/a

How are you using the survey data? n/a

C. Corrections or changes to Historic Property Inventory

Property Name/Address	Additions/Deletions to Inventory	Status Code Change From - To	Reason	Date of Change
-----------------------	----------------------------------	------------------------------	--------	----------------

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

none	Type here.	Type here.	Type here.	Type here.
------	------------	------------	------------	------------

IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? Please provide copy of (or an electronic link) to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
Historic Preservation Meetings	All Historic Preservation meetings are open to the public and often contain agenda items referencing historical trends, legislation updates and community news discussing historic preservation.	Held every other month in City Hall's Council Chamber
Historic Escondido Walking Tours	Members of the EscondidoHistory Center and Escondido Citizens Ecology Committee host free City walking tours.	18 tours held annually/dates vary.
Annual Mother's Day Home Tour	As an annual event, the Old Escondido Neighborhood Historic District continues to host opening five historic homes to the public each year.	Held every Mother's Day in May
Historic Awards Program	The Historic Preservation Commission and City Council present awards to City residents whose efforts/projects best exemplify preservation, rehabilitation, restoration, reconstruction, adaptive reuse, research, overall appearance, historic signs, landscaping and special merit.	Held every year in May.
Historic Preservation on City's Website	Provides information on historic preservation in the City's historic district, announcements for residents within the District, links to many resources for historical preservation and to the City's website regarding applications and City codes. www.escondido.org/historic-preservation.aspx	On-going

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

NOTE: Next section not applicable to the City of Escondido.

V. National Park Service Baseline Questionnaire for new CLGs (certified after September 30, 2013).

- NOTE: OHP will forward this information to the NPS on your behalf. Guidance for completing the Baseline Questionnaire is located at www.nps.gov/history/hpg/local/2013CLG_GPRA/FY2012_Baseline_Instructions2014.doc.

A. CLG Inventory Program

1. What is the net cumulative number of historic properties in your inventory as of September 30, 2014? This is the total number of historic properties and contributors to districts (or your best estimate of the number) in your inventory from **all** programs, local, state, and Federal. Type here.

Program Area	Number of Properties
Type here.	Type here.

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. As of September 30, 2014, did your local government have a local register program to create local landmarks/local historic districts (or a similar list of designations created by local law? ☐ Yes ☐ No
2. If the answer is yes, what is the net cumulative number (or your best estimate of the number) of historic properties (i.e., contributing properties) locally registered/designated as of September 30, 2013?

C. Local Tax Incentives Program

1. As of September 30, 2014, did your local government have a local historic preservation tax incentives program (e.g. Mills Act)? ☐ Yes ☐ No

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties whose owners have taken advantage of those incentives as of September 30, 2013? Type here.

D. Local "Bricks and Mortar" Grants/Loans Program

1. As of September 30, 2014, did your local government have a locally-funded, historic preservation grants/loan program for rehabilitating/restoring historic properties? Type here.
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties assisted by these grants or loans as of September 30, 2014? Type here.

E. Local Design Review/Regulatory Program

1. As of September 30, 2014, did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission/staff review of 1) local government undertakings and/or 2) changes to or impacts on properties with a historic district? ☐ Yes ☐ No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties that your local government has reviewed under that process as of September 30, 2013? Type here.

F. Local Property Acquisition Program

1. As of September 30, 2013, did your local government by purchase, donation, condemnation, or other means help to acquire or acquire itself some degree of title (e.g., fee simple interest or an easement) in historic properties?
☐ Yes ☐ No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties with a property interest acquisition assisted or carried out by your local government as of September 30, 2013?
Type here.

VI. Additional Information for National Park Service Annual Products Report for CLGs (certified before October 1, 2013).

NOTE: OHP will forward this information to NPS on your behalf. Please read "Guidance for completing the Annual Products Report for CLGs" located http://www.nps.gov/history/hpg/local/2013CLG_GPRA/FY2013_Annual_Instructions2014.doc.

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

A. CLG Inventory Program

During the reporting period (October 1, 2013-September 30, 2014) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
None	n/a

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

- During the reporting period (October 1, 2013-September 30, 2014) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? ☒ Yes ☐ No
- If the answer is yes, then how many properties have been added to your register or designated since October 1, 2013? **Two**

C. Local Tax Incentives Program

- During the reporting period (October 1, 2013-September 30, 2014) did you have a Local Tax Incentives Program, such as the Mills Act? ☒ Yes ☐ No
- If the answer is yes, how many properties have been added to this program since October 1, 2013? **Three**

Name of Program	Number of Properties Added During 2013-2014	Total Number of Properties Benefiting From Program
Mills Act	3	82

D. Local "bricks and mortar" grants/loan program

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

1. During the reporting period (October 1, 2013-September 30, 2014) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) **after** October 1, 2013? n/a

Name of Program	Number of Properties that have Benefited
n/a	n/a

E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2013-September 30, 2014) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission and/or staff review of 1) local government undertakings and/or 2) changes to, or impacts on historic properties? ☒ Yes ☐ No
2. If the answer is yes then, since October 1, 2013, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s)? **HPC reviewed a total of 24 projects.**

F. Local Property Acquisition Program

1. During the reporting period (October 1, 2013-September 30, 2014) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) since October 1, 2013? n/a

Name of Program	Number of Properties that have Benefited
n/a	n/a

VII. In addition to the minimum CLG requirements, OHP is interested in a Summary of Local Preservation Programs

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

- A. What are the most critical preservation planning issues? **1) Rescinding Certificate of Appropriateness, Local Register Designation and Mills Act application submittal fees, 2) Conducting another historic survey (last one was in 2001) and 3) Conducting more Mills Act visits per year (the City now has 82).**
- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community? **City Council rescinded application fees for Mills Act, Local Register and Certificate of Appropriate requests and worked with Engineering to develop and adopt City standards for curb, gutter and sidewalk replacement in the Old Escondido Neighborhood Historic District.**
- C. What recognition are you providing for successful preservation projects or programs? **Recognition awards given to property and business owners for efforts and presented annually in May.**
- D. How did you meet or not meet the goals identified in your annual report for last year? **1) Did not complete CLG application due to two key commissioners moving away, 2) Did complete the historic curb, gutter and sidewalk replacement standards.**
- E. What are your local historic preservation goals for 2014-2015? **1) Develop objectives to complete property visits to all Mills Acts in the City by 2018, 2) Identify funding sources for a new historic survey for Escondido, 3) Determine feasibility of defining a potential historic adobe district.**
- F. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? **Type here.**
- G. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
----------------------------	-------------------------

Certified Local Government Program -- 2013-2014 Annual Report

(Reporting period is from October 1, 2013 through September 30, 2014)

1. How to achieve compliance with State energy efficiency standards while preserving the architectural integrity of historic properties. 2. Post-war houses 3. Tree replacement and/or removal in historic neighborhoods	Webinars or on-line training
--	------------------------------

H. Would you be willing to host a training working workshop in cooperation with OHP? ☐ Yes ☒ No

XII Attachments

- ☒ Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- ☒ Minutes from commission meetings
- ☐ Drafts of proposed changes to the ordinance
- ☐ Drafts of proposed changes to the General Plan
- ☐ Public outreach publications
- ☒ Copy of the new Standards for Curb, Gutter and Sidewalk Replacement in the Historic District

Email to Lucinda.Woodward@parks.ca.gov

Certified Local Government Program

2013
ANNUAL REPORT

October 1, 2012 through September 30, 2013



City of Escondido

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

INSTRUCTIONS: This is a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to Lucinda.Woodward@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG: *City of Escondido*

Report Prepared by: *Rozanne Cherry, Paul Bingham, Diana Lecca*

Date of commission/board review: *2/3/15*

Minimum Requirements for Certification

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

REMINDER: Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

None

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal code.

<http://www.qcode.us/codes/escondido/view.php?topic=33>

B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance)

1. During the reporting period, October 1, 2012 – September 30, 2013, what properties/districts have been locally designated?

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

Property Name/Address	Date Designated	Number of Contributors in District	Date Recorded by County Recorder
none	n/a	n/a	n/a

REMINDER: Pursuant to California Government Code § 27288.2, "the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof."

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

Property Name/Address	Date Removed
none	n/a

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? ☐ No
☐ Yes, in a separate historic preservation element. ☒ Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan.

<http://www.escondido.org/Data/Sites/1/media/PDFs/Planning/GPUpdate/GeneralPlanChapterVII.pdf>

2. Have you made any updates to your historic preservation plan or historic preservation element in your community's general plan? ☒ Yes ☐ No If you have, provide an electronic link.

<http://www.escondido.org/Data/Sites/1/media/PDFs/Planning/GPUpdate/GeneralPlanChapterVII.pdf>

NOTE: The new General Plan was adopted by City Council in May 2012 and approved by public vote in November 2012.

3. When will your next General Plan update occur? City policy is to update it every 5-10 years.

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

☐ All projects subject to design review go the commission.

☒ Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? *Major projects involving Register Listed properties or properties within an Historic District are reviewed by HPC. Minor projects are reviewed at staff level, but staff can refer them to HPC if there are concerns. Projects not reviewed by staff or HPC are reviewed by Planning Commission. Two HPC commissioners are also on the Planning Commission.*

2. California Environmental Quality Act

- What is the role of the staff and commission in *providing input* to CEQA documents prepared for or by the local government? *Staff prepares the environmental documents.*

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? *Staff reviews the environmental documents. The Planning Commission or City Council then take action if certification is necessary.*

4. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? *The City's Housing and Planning Division staffs are responsible for drafting or providing input for draft Section 106 and NEPA documents.*
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? *The City's Housing and Planning Division staffs are responsible for reviewing consultant's draft Section 106 and NEPA documents.*

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
------	-------------------------	----------------	----------------	---------------

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

Carol Breitenfeld	Owens historic home	4-23-08	3-31-16	breitps4610@att.net
Juliana Cherry	History professional	4-17-12	3-31-16	jcherry2000@att.net
Ashley Christensen	History professional	4-15-11	3-31-15	christensen.ashleyb@gmail.com
Michael Lee	History professional	2-13-02	3-31-14	mdlee1950@gmail.com
Bob McQuead	Architect, planning commissioner, owns historic home	3-22-89	3-31-14	ramc1949@gmail.com
Carol Rea	Owens historic home, Historic District President	9-22-10	3-31-16	carolrea@aol.com
Jim Spann	Planning commissioner, interior designer, owns historic home	10-8-08	3-31-14	spannjimmie@yahoo.com

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, why have the professional qualifications not been met and how is professional expertise being provided? *n/a*
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? *n/a*

B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? ☒ Yes ☐ No
2. If the position(s) is not currently filled, why is there a vacancy? *n/a*

Attach resumes and Statement of Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Type here.	Type here.	Type here.	Type here.

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Carol Breitenfeld	☐	☐	☒	☒	☐	☐	☒	☐	☐	☐	☐	☐
Juliana Cherry	☒	☐	☒	☒	☒	☐	☒	☐	☐	☐	☒	☐
Ashley Christensen	☒	☐	☒	☐	☐	☐	☒	☐	☐	☐	☒	☐
Michael Lee	☒	☐	☒	☒	☒	☐	☐	☐	☐	☐	☒	☐
Bob McQuead	☒	☐	☒	☒	☒	☐	☒	☐	☐	☐	☒	☐
Carol Rea	☒	☐	☒	☒	☒	☐	☒	☐	☐	☐	☒	☐
Jim Spann	☒	☐	☒	☒	☒	☐	☒	☐	☐	☐	☐	☐
Ty Paulson (Minutes Clerk)	☒	☐	☒	☐	☒	☐	☒	☐	☐	☐	☒	☐
Rozanne Cherry (Principal Planner)	☒	☐	☒	☒	☒	☐	☒	☐	☐	☐	☒	☐
Jay Petrek (Principal Planner)	☐	☐	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐
Paul Bingham (Assistant Planner II)	☒	☐	☒	☒	☒	☐	☒	☐	☐	☐	☒	☐

D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description	Duration of Training	Training Provider	Date
Carol Breitenfeld	Ethics training	2 hours	FPPC	12/4/12

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

Juliana Cherry	Type here.	Type here.	Type here.	Type here.
Ashley Christensen	Ethics training	2 hours	FPPC	12/5/12
Michael Lee	Structural Requirements & Archaic Materials	1.5 hours	CPF	11/27/12
Bob McQuead	Structural Requirements & Archaic Materials	1.5 hours	CPF	11/27/12
Carol Rea	Main Streets 3-Day Conference	10 hours	CAMSA	2/27-3/1/13
Jim Spann	Type here.	Type here.	Type here.	Type here.
Rozanne Cherry (Principal Planner)	Structural Requirements & Archaic Materials	1.5 hours	CPF	11/27/12
Paul Bingham (Assistant Planner II)	Structural Requirements & Archaic Materials	1.5 hours	CPF	11/27/12

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts: initiated, researched, or developed in the reporting year

NOTE: California CLG procedures require CLGs to submit survey results including historic contexts to OHP. If you have not done so, submit a copy (PDF or link if available online) with this report.

Context Name	Description	How it is Being Used	Date Submitted to OHP
none	n/a	n/a	n/a

B. New Surveys or Survey Updates (excluding those funded by OHP)

NOTE: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

California CLG procedures require CLGs to submit survey results including historic contexts, to OHP. If you have not done so, submit a copy (electronic format preferred) with this report.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
none	n/a	n/a	n/a	n/a	n/a	n/a

How are you using the survey data? n/a

C. Corrections or changes to Inventory

Property Name/Address	Additions/Deletions to Inventory	Status Code Change From - To	Reason	Date of Change
none	n/a	n/a	n/a	n/a

IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? Please provide copy of (or an electronic link) to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
Historic Preservation Meetings	All Historic Preservation meetings are open to the public and often contain agenda items referencing historical trends, legislation updates and community news discussing historic preservation.	Held every other month in City Hall's Council Chamber

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

Item or Event	Description	Date
Historic Escondido Walking Tours	Members of the EscondidoHistory Center and Escondido Citizens Ecology Committee host free City walking tours.	18 tours held annually/dates vary.
Annual Mother's Day Home Tour	As an annual event, the Old Escondido Neighborhood Historic District continues to host opening five historic homes to the public each year.	Held every Mother's Day in May
Historic Awards Program	The Historic Preservation Commission and City Council present awards to City residents whose efforts/projects best exemplify preservation, rehabilitation, restoration, reconstruction, adaptive reuse, research, overall appearance, historic signs, landscaping and special merit.	Held every year in May.
Historic Preservation on City's Website	Provides information on historic preservation in the City's historic district, announcements for residents within the District, links to many resources for historical preservation and to the City's website regarding applications and City codes. www.escondido.org/historic-preservation.aspx	On-going

NOTE: Next section not applicable to the City of Escondido.

V. National Park Service Baseline Questionnaire for new CLGs (certified after September 30, 2012).

NOTE: OHP will forward this information to the NPS on your behalf. Guidance for completing the Baseline Questionnaire is located at www.nps.gov/hps/clg/forms.html.

A. CLG Inventory Program

1. What is the net cumulative number of historic properties in your inventory as of September 30, 2013? This is the total number of historic properties and contributors to districts (or your best estimate of the number) in your inventory from all programs, local, state, and Federal. Type here.

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

Program Area	Number of Properties
Type here.	Type here.

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. As of September 30, 2013, did your local government have a local register program to create local landmarks/local historic districts (or a similar list of designations created by local law? ☐ Yes ☐ No
2. If the answer is yes, what is the net cumulative number (or your best estimate of the number) of historic properties (i.e., contributing properties) locally registered/designated as of September 30, 2013? Type here.

C. Local Tax Incentives Program

1. As of September 30, 2013, did your local government have a local historic preservation tax incentives program (e.g. Mills Act)? ☐ Yes ☐ No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties whose owners have taken advantage of those incentives as of September 30, 2013? Type here.

D. Local "Bricks and Mortar" Grants/Loans Program

1. As of September 30, 2013, did your local government have a locally-funded, historic preservation grants/loan program for rehabilitating/restoring historic properties? Type here.
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties assisted by these grants or loans as of September 30, 2013? Type here.

E. Local Design Review/Regulatory Program

1. As of September 30, 2013, did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission/staff review of 1) local government undertakings and/or 2) changes to or impacts on properties with a historic district? ☐ Yes ☐ No

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties that your local government has reviewed under that process as of September 30, 2013? Type here.

F. Local Property Acquisition Program

1. As of September 30, 2013, did your local government by purchase, donation, condemnation, or other means help to acquire or acquire itself some degree of title (e.g., fee simple interest or an easement) in historic properties?

☐ Yes ☐ No

2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties with a property interest acquisition assisted or carried out by your local government as of September 30, 2013?

Type here.

VI. Additional Information for National Park Service Annual Products Report for CLGs (certified before October 1, 2012).

NOTE: OHP will forward this information to NPS on your behalf. **Please read** "Guidance for completing the Annual Products Report for CLGs" located at www.nps.gov/hps/clg/forms.html.

A. CLG Inventory Program

During the reporting period (October 1, 2012-September 30, 2013) how many historic properties did your local government add to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
none	n/a

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. During the reporting period (October 1, 2012-September 30, 2013) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? ☒ Yes ☐ No
2. If the answer is yes, then how many properties have been added to your register or designated since October 1, 2012? **One**

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

C. Local Tax Incentives Program

1. During the reporting period (October 1, 2012-September 30, 2013) did you have a Local Tax Incentives Program, such as the Mills Act? ☒ Yes ☐ No
2. If the answer is yes, how many properties have been added to this program since October 1, 2012? **One**

Name of Program	Number of Properties that have Benefited
Mills Act	79

D. Local "bricks and mortar" grants/loan program

1. During the reporting period (October 1, 2012-September 30, 2013) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) after October 1, 2012? Type here.

Name of Program	Number of Properties that have Benefited
n/a	n/a

E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2012-September 30, 2013) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission and/or staff review of 1) local government undertakings and/or 2) changes to, or impacts on, properties with a historic district? ☒ Yes ☐ No
2. If the answer is yes then, since October 1, 2012, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s)? **HPC reviewed a total of 11 projects.**

F. Local Property Acquisition Program

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

1. During the reporting period (October 1, 2012-September 30, 2013) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) since October 1, 2012?
Type here.

Name of Program	Number of Properties that have Benefited
n/a	n/a

VII. In addition to the minimum CLG requirements, OHP is interested in a Summary of Local Preservation Programs

- A. What are the most critical preservation planning issues? **1) Consistent curb, gutter and sidewalk replacement within the historic district, 2) Conducting another historic survey (last one was in 2001).**
- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community? **With the HPC's new responsibility of conducting Design Review for all Local Register historic projects and all projects within the historic district, many were reviewed by the commission.**
- C. What recognition are you providing for successful preservation projects or programs? **Recognition awards given to property and business owners for efforts and presented annually in May.**
- D. How did you meet or not meet the goals identified in your annual report for last year? **1) Did not meet CLG grant application goal, 2) Did get 67% of commissioners and staff trained within the reporting period, 3) Did increase the number of Mills Act visits over the previous year.**
- E. What are your local historic preservation goals for 2013-2014? **1) Complete CLG grant application, 2) Work with Engineering to develop new curb, gutter and sidewalk replacement standards for the Historic District.**

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

F. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? Type here.

G. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
1. Windows: wood-framed and steel casement rehabilitation and replacement 2. Post-war houses 3. Tree replacement and/or removal in historic neighborhoods	Webinars or online training

H. Would you be willing to host a training working workshop in cooperation with OHP? ☐ Yes ☒ No

XII Attachments

- ☐ Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- ☒ Minutes from commission meetings
- ☐ Drafts of proposed changes to the ordinance
- ☐ Public outreach publications
- ☒ Copy of the new Resources Conservation section of the revised General Plan adopted by public vote in November 2012

Email to Lucinda.Woodward@parks.ca.gov

Draft Brochure

What to know when your home is part of a

Mills Act Contract

Whether you just recently entered into a Mills Act contract or your property had a Mills Act contract when you purchased it, or you've had your Mills Act contract for quite some time, we hope the information provided by this brochure is helpful to you.



Congratulations!

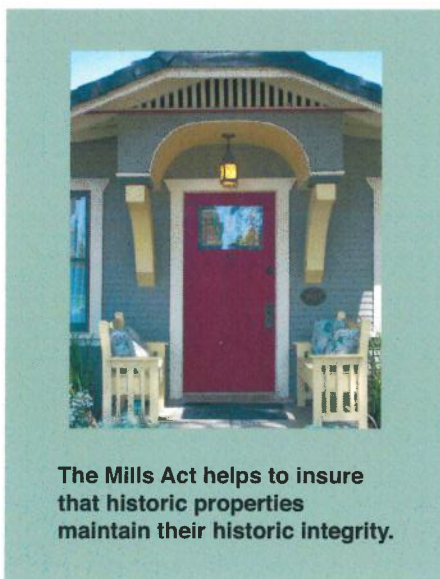
Congratulations on having a Mills Act contract for your historic property in Escondido. Entering this contract with the City of Escondido means that you have become part of a partnership to assure that your home or commercial building retains its historic integrity by reducing the amount of money you pay on your property taxes in order to help offset the costs of restoring and maintaining a historic property.

The Mills Act is a State law passed in 1972. Qualified properties include residential and commercial properties listed on the local, state or national historic register.

A Mills Act contract is in force for 10 years with automatic yearly extensions after the 10 year period. The contract stays with the property each time it is sold. Subsequent owners are bound by the contract and should contact the City of Escondido Planning Division to determine the rights and obligations the contract creates.

Property improvements are subject to Planning Division review and should be consistent with the Secretary of the Interior Standards for Historic Preservation. The City of Escondido is predominantly concerned with exterior, street-visible improvements.

Also part of the contract, the property owner agrees to periodic inspections of the property by officials from the Planning Department.



If an owner does not comply with the terms of the contract a penalty of up to 12.5% of the current assessed value of the home may be assessed.

Both the owner and local government may cancel the contract by filing a "notice of non-renewal," which would allow the contract to stop its annual renewal and "wind down" over the next 10 years.

What about selling my property?

A Mills Act contract can be a selling point to a potential buyer because the property would not be reappraised at its full market value upon sale if the property was already under a historical contract.

How much of a savings does a Mills Act contract provide?

Although the contract is between the property owner and the City of Escondido, the Assessor's Office must determine the actual assessed value based on a formula established by state law, using the income that could be generated from the property.

Typically property owners receive a 20% to 60% savings on their property taxes. Under State law, the lesser of 1) the current market value, 2) the Proposition 13 value or 3) the restricted value based on the rents will be used to calculate your property taxes.

Unaware that the property you purchased has a Mills Act contract?

As the current owner of a property with a Mills Act contract, you are benefiting from reduced property taxes and obligated to abide by the contract's terms. You may, however, work with the Planning Department to modify the original list of improvements as needed.

If you no longer wish to have a property tax reduction, you may cancel the contract as mentioned previously.

Mills Act Visits

A provision of every Mills Act contract calls for periodic evaluations of the property owner's preservation efforts during a visit to the affected property.

When it is time for a visit, you will be notified by letter. A copy of the Mills Act improvements specified within your contract will be included with your letter for your review. You may consider revising the list of improvements as needed during a meeting with a representative from the Planning Division. Please respond to the letter promptly by calling to make an appointment for the evaluation visit. If you have any questions, we will answer them at that time. Every effort will be made to accommodate your schedule; two or three Historic Preservation Commissioners will meet you at your property and it will take less than an hour to complete the visit.

FREQUENTLY ASKED QUESTIONS – MILLS ACT VISITS

1. **How long will a visit take?**
Most likely less than an hour
2. **Who will be visiting?**
Two or possibly three members of the Escondido Historic Preservation Commission
3. **What is the purpose of the visit?**
To meet with the property owner and evaluate the status of your contract and maintenance efforts as well as to share resource information with you.
4. **What will the commissioners be looking at?**
They will be considering the physical condition of the listed structures, inside and out. They will be looking at general maintenance and improvements and can point out areas of concern and discuss ways to remedy any problems that could also affect your home's value to you and the community. They will also be able to explain the responsibilities and provisions under the Mills Act contract as well as to confirm that improvements listed therein are on schedule.
5. **Will I be charged for this visit?**
No, there is no charge for a Mills Act inspection.



Maintaining Your Historic Property

Historic properties face a variety of enemies that place them at risk without continued maintenance. The property tax reduction you are afforded is intended to offset the costs associated with appropriate restoration and maintenance of your historic property. The greatest threats to a historic structure are weather, earth movement, vegetation, fire, water, and insects/rodents, although sometimes a problem is created by making inappropriate or unpermitted alterations. The following list can help you find and correct threats to your property before they become serious and more costly to deal with.

1. Foundation

- ☐ Cracking
- ☐ Water damage
- ☐ Dampness or wet spots
- ☐ Discoloration or stains
- ☐ Finish worn away by splashing or soaking
- ☐ Water draining toward the building

2. Wood Siding and Trim

- ☐ Cracked, split or missing siding
- ☐ Crumbling, flaking, blistering, peeling, or missing paint
- ☐ Inappropriate paint colors
- ☐ Water damage
- ☐ Dampness or wet spots on the exterior or interior
- ☐ Discoloration or stains
- ☐ Clinging vines or plants growing into structure
- ☐ Splitting, cracking, missing shakes or shingles
- ☐ Rodent or insect damage or evidence of presence

3. Masonry

- ☐ Deteriorating bricks or mortar
- ☐ Crumbling, cracking, missing chunks of brick or mortar
- ☐ Water damage
- ☐ Constant dampness or wet spots on the exterior or interior
- ☐ Discoloration or stains
- ☐ Finish worn away by splashing or soaking
- ☐ Crumbling, flaking, blistering, or peeling paint
- ☐ Exposed rebar

4. Stucco

- ☐ Cracks or bulges where the stucco has separated from the outer wall
- ☐ Crumbling, flaking, blistering, or peeling paint
- ☐ Exposed wire mesh

5. Roofs

- ☐ Water damage
- ☐ Constant dampness or wet spots
- ☐ Discoloration or stains on ceilings or walls
- ☐ Light shining through to the underside
- ☐ Missing or broken shakes, shingles, or tiles

6. Porches

- ☐ Permanent screens, clear or darkened glass, or other permanent enclosures

7. Doors

- ☐ Water damage
- ☐ Leaks water or wind
- ☐ Caulking damaged
- ☐ Constant dampness or wet spots around the opening or frame
- ☐ Discoloration or stains on walls around door frame
- ☐ Rotting door or pieces of the frame
- ☐ Replacement door or hardware that does not match the original style
- ☐ Missing, rusted, or broken hardware, hinges, kick plate, lock, latch
- ☐ Crumbling, flaking, blistering, missing, or peeling paint
- ☐ Sticking

8. Windows

- ☐ Broken panes
- ☐ Water damage
- ☐ Leaks of water or wind
- ☐ Caulking damaged
- ☐ Constant dampness or wet spots around the opening or frame
- ☐ Discoloration or stains on walls around window frame
- ☐ Crumbling, flaking, blistering, or peeling paint
- ☐ Rotting pieces of the sash or frame
- ☐ Replacement windows that do not match the original style of the building
- ☐ Missing, rusted, or broken hardware, cranks, hinges, locks

9. Gutters and Downspouts

- ☐ Loose or missing pieces
- ☐ Leaks, rust
- ☐ Debris or leaves
- ☐ Need paint
- ☐ Drains onto walls, trim, or foundation either directly from a downspout
- ☐ Grade allows water to flow toward the structure

10. Architectural Details/Ornaments

- ☐ At risk due to lack of paint
- ☐ Loose or missing pieces
- ☐ Replacement pieces that do not match the original style
- ☐ Inappropriate items added to create false sense of history

11. Chimney

- ☐ Cracks, damaged, or missing mortar or brick
- ☐ Spark arrestor if used or top screened to prevent access by birds or animals if not
- ☐ Leaning

12. Retaining Walls

- ☐ Cracked, leaning, or falling

13. Landscaping

- ☐ Not properly maintained
- ☐ Trees not pruned, limbs growing into or threatening structures

14. Interior

- ☐ Serious cracks in walls/ceiling
- ☐ Indications that chimney needs cleaning
- ☐ Signs of water damage to floors or ceiling
- ☐ Area next to outlets/fixtures blackened
- ☐ Water heater unsecured
- ☐ Improper use of extension cords or other electrical hazards
- ☐ Mold on walls and/or ceiling
- ☐ Smoke alarm missing or obviously non-functioning
- ☐ Evidence of rodent or insect damage

15. Signage (Commercial Properties)

- ☐ Supports rusting due to lack of paint
- ☐ Broken or missing components
- ☐ Electrical issues

Good to Know

Certificate Of Appropriateness

Are you preparing to do maintenance of your property that will include any modifications to the exterior? You will need a Certificate of Appropriateness (COA) issued by the Planning Division before you begin the work. It's necessary for the alteration, restoration, construction, removal, relocation in whole or in part, of a property on the Local, State, or National Register of Historic Places, or within a historical district (i.e., Old Escondido Neighborhood or in the Downtown Specific Planning Area).

A COA is required for any new construction, modification, and alteration that would affect the exterior appearance of a designated historical resource even when a building permit is not otherwise required. Such exterior modifications include, but are not limited to, repainting (even in the same colors), re-roofing, adding/modifying architectural details, porches, window replacement/additions, and fencing.

A COA is available at no charge and an application with further information is available to download from online at the City's Web site.

Beware - if you attempt to do the work without a Certificate of Appropriateness posted, stop work orders can be issued and other costs imposed. The COA is available at no charge to you and can incorporate more than one project; please take the time and effort to obtain one.

Thinking of Painting?

The paint color is probably the first thing that most people notice when looking at your historical property. While it may be considered "temporary," odds are that the color you choose will be there for several years, affecting the look of your structure as well as the feel of the neighborhood. The very best option is usually to do some research and paint a historic building its original color. If that's not possible, consider working with a professional colorist. If you're unable to hire a professional colorist to help you choose the perfect period-appropriate colors for your building, look into the historic palettes available from many paint companies. Contact the Planning Department to view their notebook of palettes from a range of time periods and paint companies. Then, make sure that you obtain a Certificate of Appropriateness for the colors you choose prior to the start of your work.



Thinking of Replacing Windows?

As stated by the National Trust for Historic Preservation, "The original windows of older and historic homes and buildings are what make them places that matter... Windows are character-defining features of any home. Everything from their size, placement, proportional relationship to the wall space, style, and materials contribute to how a building looks and feels."

Energy savings and sound-deadening are often touted as reasons to replace original windows with "new and improved" windows but a closer look at the facts will show that the loss to the historic integrity as well as the expense of replacing perfectly good windows doesn't pencil out. Never replace the windows in a property with a Mills Act contract before consulting with the Planning Division and applying for the required building permit.

Useful Web Sites

City of Escondido www.escondido.org

Old Escondido Historic District www.oldscondido.org

National Trust for Historic Preservation www.preservationnation.org

Save Our Heritage Organisation www.sohosandiego.org

This information is provided by the City of Escondido
and the Historic Preservation Commission
For more information,
contact the Escondido Planning Division at 760-839-4671
or visit the City Web site at www.escondido.org

