

CITY OF ESCONDIDO

ACTION MINUTES OF THE REGULAR MEETING OF THE ESCONDIDO HISTORIC PRESERVATION COMMISSION

May 20, 2021

The regular meeting of the Historic Preservation Commission was called to order at 3:00 p.m. by Vice-Chair Cowan in Council Chambers, 201 North Broadway, Escondido, California.

Commissioners present: Errol Cowan, Vice-Chair; Marc Correll, Commissioner; James Spann, Commissioner; and Nicole Purvis, Commissioner.

Commissioners absent: Carol Breitenfeld, Commissioner; and Marion Hanlon, Commissioner.

Staff present: Adam Finestone, City Planner; Paul Bingham, Assistant Planner II; and Joanne Tasher, Minutes Clerk.

SELECTION OF CHAIR:

Selection of Chair:

Commissioner Spann nominated himself, and seconded by Commissioner Correll. Commissioner Purvis nominated Vice-Chair Cowan, and seconded by Vice Chair Cowan. The vote for Chair was postponed until the next meeting. Vice-Chair Cowan to continue to act as Chair and carry forward with the current meeting.

MINUTES:

Moved by Commissioner Spann, and seconded by Commissioner Correll, to approve the action minutes of the March 18, 2021, meeting. Motion carried unanimously 4-0 (Breitenfeld and Hanlon were absent).

WRITTEN COMMUNICATION: None.

ORAL COMMUNICATION: None.

PUBLIC HEARINGS: None.

CURRENT BUSINESS:

1. DISCUSSION – CERTIFIED LOCAL GOVERNMENT ANNUAL REPORT:

Request: Commission reviews report draft and suggests appropriate edits, if any.

Staff: Paul K. Bingham, Assistant Planner II

COMMISSION DISCUSSION:

Commissioner Spann and Commissioner Purvis submitted corrections to the Annual Report regarding attended webinars.

COMMISSIONER ACTION:

Motion by Commissioner Correll and seconded by Commissioner Spann to accept the report with corrections. Motion carried unanimously 4-0 (Breitenfeld and Hanlon were absent).

2. INFORMATION – HISTORIC SURVEY PAGES ON CITY'S WEBSITE

Request: None (information item only).

Staff: Paul K. Bingham, Assistant Planner II

Paul Bingham provided an exhibition of a "Beta" version of the Escondido Historic Survey Finder web page for the Commission. The web page is currently not accessible to the public, but will be provided to the Commissioners for testing.

COMMISSIONER DISCUSSION:

Commissioner Purvis suggested the web page link also be included elsewhere on the City's website.

COMMISSION ACTION:

No action was taken.

3. DISCUSSION – ENVIRONMENTAL REVIEW PROCEDURES:

Request: Report on ad-hoc subcommittee activities to address environmental procedures.

Staff: Adam Finestone, City Planner

Vice-Chair Cowan is currently the sole member of the subcommittee. No further members of the Commission wished to join the committee at this time, leaving Vice-Chair Cowan as an advisory member on environmental procedures. Adam Finestone reported on the recent activities of the subcommittee and future consulting projects.

COMMISSIONER DISCUSSION:

Discussion on this item to be tabled until more information can be presented to the commission.

COMMISSIONER ACTION:

No action was taken.

4. DISCUSSION – ACCESSORY DWELLING UNITS

Request: Report on ad-hoc subcommittee activities to identify objective design criteria for Accessory Dwelling Units on historic properties.

Staff: Adam Finestone, City Planner

Commissioner Spann, Commissioner Hanlon, and Commissioner Purvis are the members of the Accessory Dwelling Unit subcommittee. Commissioner Purvis gave a short presentation on the activities of the subcommittee and that they had identified 23 different styles from which to aid in create future design standards.

COMMISSIONER DISCUSSION:

There was no discussion on this item.

COMMISSIONER ACTION:

No action was taken.

ORAL COMMUNICATION:

None.

COMMISSIONER COMMENTS:

Vice-Chair Cowan proposed that consideration be given to Carol Rea for her service to the Historic Preservation Committee. Commissioner Purvis and Commissioner Spann supported the idea. The Commissioners requested for Adam Finestone to research the matter.

ADJOURNMENT:

The meeting was adjourned at 3:38 p.m. to the next regularly scheduled Historic Preservation Commission Meeting on July 15, 2021.

DocuSigned by:

Sean Nicholas

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Sean Nicholas, Principal Planner

DocuSigned by:

Zack Beck

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Zack Beck, City Clerk